



# **RUNWAY SAFETY BULLETIN NO. 11-A**

**November 30, 2003**

**TO:** All Isla Grande Airport (SIG) Tenants and Users

**FROM:** Regional Runway Safety Program Manager  
Southern Region

## ***Reducing Vehicle/Pedestrian Deviations is Everyones Responsibility!***

**Safety is our #1 priority.** We are committed to work in partnership with the airport, tenants and users to enhance safety awareness and reduce the high number of runway incursions and surface incidents of vehicle/pedestrian deviations. We must be vigilant in our efforts to develop procedures and solutions to reduce and ultimately eliminate future occurrences. As part of the commitment and partnership with the Isla Grande Airport (SIG) and the Caribbean Flight Standards District Office, the Regional Runway Safety Program Office developed a special emphasis program specifically designed to improve training, education, and increase situational awareness for vehicles, pedestrians, mechanics, and tug operators, including public use vehicles.

Runway safety can only be improved through the concerted effort of the airport, aviation community and the FAA. We continue to spread the word about runway safety through action team meetings and safety assessments, workshops/conferences and seminars, safety bulletins and through the Regional Runway Safety Program's website at [www.faa.gov/aso/runway.htm](http://www.faa.gov/aso/runway.htm). Through communications and collaboration, we have developed safety initiatives, lessons learned and best practices, which we want to share with you the more significant ones.

- Increase and improve the relationship between the airport, ATCT, and airport tenants/users.
- Eliminate the redundancy of tug numbers.
- Provide specialized Movement Area airport Training for tug driver or develop a handout for their use while operating on the movement area.
- Develop safety guides for Ground Vehicle Operations and Ramp Driving.
- Prepare an Address Locator Map that boldly indicates the restricted movement area of the airport as well as the addresses of all tenants and commercial enterprises. This is a great tool for regular delivery drivers and construction vehicle drivers.
- Provide different decals for vehicles that are authorized to drive on the movement areas as opposed to those that are restricted to ramp areas only.
- Listen before you transmit.
- Think before keying your transmitter.
- Never assume anything.
- Read back all hold short instructions.
- If you are unsure, ask again.
- Keep your head on a swivel, scanning constantly for aircraft.
- Aircraft **ALWAYS** have the right of way!

If you have any safety concerns or questions, feel free to call us at **(404) 305-5557** or e-mail our office at [9-ASO-Runway-Safety@faa.gov](mailto:9-ASO-Runway-Safety@faa.gov).

Sincerely,

A handwritten signature in black ink, appearing to read "Anna B. Cohen".